LOMA RICA / BROWNS VALLEY COMMUNITY SERVICES DISTRICT

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MINUTES MAY 27, 2021

1. **MEETING CALL TO ORDER:**
   Present:: Biggs, High, Kattuah, Kinkle, Yarborough

2. **PUBLIC COMMUNICATION:** None

3. **APPROVE MINUTES:**
   A. April 19, 2021 Regular Meeting: Motion to approve the Minutes as written by Kinkle.
   Second by High
   Biggs, High, Kattuah, Kinkle, Yarborough —AYE
   Motion carried

4. **ACCOUNTING:**
   A. Finance: No discussion
   B. Warrants: It was noted that water tender 62 is back in service after requiring transmission repairs.

5. **CHIEF'S REPORT (DC Jim Mathias and BC Rob Bartsch):**
   A. Chief Mathias reported there have been over 1,000 more fires year-to-date compared to the same period last year; and acres burned is also up.
   B. Peak staffing to start next week after training; there is one air attack and one tanker at the airbase in Grass Valley; the other tanker was loaned out and will return June 18th.
   C. The lookouts are staffed with volunteers; a meeting was held to update paperwork and policies/procedures, as well as for training on the new radios.
   D. The Agreement with Yuba County Sheriff's Office was executed to provide better ability to respond to water rescue situations. Training will be scheduled, including for volunteers, then Chief Mathias recommends the District purchase equipment, including a boat and tow vehicle.
   E. Per the Secretary of the Board, the Yuba County Board of Supervisors will place the District's request to include the County Seal in the logo on the consent agenda for the June 22, 2021 meeting.
   F. Chief Mathias reported the weather outlook is for hotter and dryer than normal, with 2 record-breaking heat days forecast for next week. They anticipate low relative humidity with little overnight recovery.
   G. Chief Bartsch reported there were 53 calls last month: half were for medical assistance, 11 vegetation fires, and the remaining were vehicle accidents and false alarms. In the month of May, were was a vegetation fire every day until burn permits were suspended.
   H. Chief Bartsch stated the Quail Fire was approximately 30 acres with spotting due to high winds.
   I. The transmission control module for water tender 62 will cost $1,700 to replace. Engine 61 needed a new custom radiator, in addition to the previously reported repairs.
   J. Chief Bartsch reported the Yuba Water Agency POD approved the District's grant application to purchase and install a water storage tank at Station 61—the application will be submitted to the full YWA board for approval. Chief Bartsch said the YWA appeared to be interested in funding the installation of additional water storage tanks in the County.

6. **GENERAL MANAGER'S REPORT:**
   A. GM Shields stated the District received a donation from S & S Appliance Repair, located on Kimberly.
   B. The District purchased the most recent version of QuickBooks accounting software.
   C. The Gann Limit is 2.72; the Board must review and approve this at a subsequent meeting

D. The District received a $544 refund from Fire Agencies Self Insurance System (FASIS) from the workers comp policy.

7. **DISCUSS AND APPROVE ANNUAL BUDGET FOR FISCAL YEAR 2021/2022:** Motion by High to approve the Fiscal Year 2021/2022 Draft Budget as proposed for posting and adoption at the June 2021 meeting; Second by Kinkle
Biggs, High, Kattuah, Kinkle, Yarborough —AYE
Motion carried

8. **BOARD AND STAFF MEMBER REPORTS:** Director Biggs reported the next JPA Meeting will be held Wednesday, June 30 at the Camptonville Volunteer Fire Department at 7pm.

9. **UNTZ FESTIVAL**
    A. Director Biggs requested the District keep a record of the calls/responses made to the Festival
    B. Chief Bartsch stated the apparatus would be relocated from Station 62 during the festival and that he would request to borrow barricades from the County, if needed, to prevent unauthorized parking in front of Station #62.

MEETING ADJOURNED 7:52pm
Respectfully submitted
Kim Biggs—Vice Chair