



# LOMA RICA/BROWNS VALLEY

## COMMUNITY SERVICES DISTRICT

11485 Loma Rica Rd  
Marysville, CA. 95901  
530-741.0755  
[www.lrbvfire.org](http://www.lrbvfire.org)  
[lrbvcsd@lrbvfire.org](mailto:lrbvcsd@lrbvfire.org)

### MINUTES MAY 15, 2023

**1. MEETING CALL TO ORDER:**

Present: Biggs, High, Kattuah, Yarborough      Absent: Kinkle

**2. PUBLIC COMMUNICATION:** None

**3. APPROVE MINUTES:**

- A. April 17, 2023 Regular Meeting: Motion by High to Approve the Minutes with a correction to Item 5 G.; Second by Yarborough  
Biggs, High, Kattuah, Yarborough – AYE      Absent: Kinkle  
Motion carried

**4. ACCOUNTING:** No discussion (It was noted that due to the internet being down, financials were not received from the Accountancy firm.)

**5. CHIEF'S REPORT (BC Justin Hartman):**

- A. The extrication tools arrived last Tuesday and Captain Gravelle is working to get the equipment on Engine 61 and Attack 61  
B. All 1 ¾" hose has been received, tested, and placed on the Engines  
C. The VFA grants were submitted and the applications accepted; we will be notified mid-summer if the grant will be awarded to the District.  
D. Inspections of public buildings will start with schools, after school is out for the summer.  
E. The Be Prepared Fair with Yuba County OES will be held at the Ponderosa Community Center in Brownsville May 18<sup>th</sup> from 5:30 to 7:30pm.  
F. The BME chassis has a potential delivery date of November 2023.  
G. The water tender repairs should be completed in a week or two.  
H. Captain Gravelle recommended updating the signs on Loma Rica and Marysville Roads.  
I. The date for the burn ban will depend on the weather. It was noted that our unit has the largest number of permits in the State.  
J. Captain Gravelle informed the Board that the Measure K purchases previously approved are slowly being delivered—new fire hoses arrived today and will be in service by the end of the week.

**6. GENERAL MANAGER'S REPORT:**

- A. GM Shields noted that a resident made a \$1,000 donation to the District. Funds will be deposited into petty cash for future use for the benefit of the Volunteers.  
B. GM Shields is keeping track of hours worked as requested by the Accountancy firm and the salary paid meets/exceeds the minimum wage requirements

**7. VOLUNTEER'S REPORT: (Leno Mota)**

- A. Red Suspenders Day parade in Gridley is May 20<sup>th</sup>, and then the Memorial Day BBQ at the Lions Club is May 29<sup>th</sup>. The Volunteers would like to be more active at community events. Current PR-type inventory needs to be reviewed to determine if more needs to be ordered for upcoming events.

**8. DISCUSS AND APPROVE: Engine Repair for 2LR01 (Engine 61)**

- A. Motion by Yarborough to approve the estimate from North Valley Diesel to replace the engine in E61 with a Cummins block and parts and labor as specified in the estimate, not to exceed \$90,000; Second by High  
Biggs, High, Kattuah, Yarborough – AYE      Absent: Kinkle  
Motion carried

**9. DISCUSS AND APPROVE: Donation of expired/non-compliant equipment and gear**



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- A. Motion by High to donate the expired/non-compliant gear, including 1 ¾" hose, extrication tools (3 sets), and rope rescue gear; Second by Yarborough  
Biggs, High, Kattuah, Yarborough – AYE                      Absent: Kinkle  
Motion carried

**10. DISCUSS BUDGET:** The draft budget was reviewed, no changes were made

**11. BOARD AND STAFF MEMBER REPORTS:**

- A. Director Yarborough stated BVID is willing to upgrade the wharf valves if the funding for the improvements is already in place.
- B. The District may investigate wildfire outreach materials to use as handouts in the community
- C. The Board discussed approaching the Foothill Lions Club to request notification of events so the fire department can participate in applicable events.

**MEETING ADJOURNED 8:11 pm**

Respectfully submitted  
Kim Biggs—Vice Chair