



# LOMA RICA/BROWNS VALLEY

## COMMUNITY SERVICES DISTRICT

11485 Loma Rica Rd  
Marysville, CA. 95901  
530-741.0755  
[www.lrbvfire.org](http://www.lrbvfire.org)  
[lrbvcsd@lrbvfire.org](mailto:lrbvcsd@lrbvfire.org)

### MINUTES JANUARY 20, 2025

**1. MEETING CALL TO ORDER (7:00PM):**

Present: Biggs, High, Kattuah, Yarborough

Absent: Kinkle

**2. PUBLIC COMMUNICATION:** A candidate for the Battalion Chief's position, CalFire Captain Dan Collins, spoke to the Board about being an applicant for the position.

**3. APPROVE MINUTES:**

November 18, 2024 Regular Meeting: Motion by Yarborough to Approve the Minutes;  
Second by High

Biggs, High, Kattuah, Yarborough—AYE

Absent: Kinkle

Motion carried

**4. ACCOUNTING:**

A. Finances: GM Shields explained that Yuba County changed to a new software system July 1, 2024, but to date cannot generate reports for special districts; therefore, budget line item 4100 Current Secured Taxes shows no income for the benefit assessments collected by Yuba County.

B. Warrants: no discussion

**5. CHIEF'S REPORT (Chief Mike Kidwell):**

A. Cal Fire is searching for a new Battalion Chief for our District, they expect to fill the position in January, possibly February.

B. CalFire is hiring back firefighters that were laid off December 15, 2024

C. The ALERT California wildfire cameras are being monitored during open burn season to see if debris pile fires are being attended as required.

D. BME engine update: per GM Shields, the apparatus has exited the paint station and is awaiting its place on the assembly line.

**6. GENERAL MANAGER'S REPORT:**

A. All equipment rental income from CalFire for 2024 has been received and deposited

B. The Board decided to hold off on ordering rain gear for Directors at this time. GM Shields will contact volunteer Tully to ask for specifications for the flags and mounting brackets for Attack 61.

C. The Bok Kai parade will be March 1, 2025

D. GM Shields informed the Board that the GM has been preparing all of the financial reports except payroll, payroll taxes, and the Financial Transactions Report (submitted annually to the State Controller's Office). GM Shields stated it would be cheaper to terminate the District's relationship with Atlas and purchase a subscription to Intuit Quickbooks Online and do all of the financial reports in house.

**7. VOLUNTEER'S REPORT: NONE**

**8. DIRECT ASSESSMENT AD HOC COMMITTEE:**

A. Bartle Wells to send a revised schedule with key dates

**9. DISCUSS AND APPROVE: Station 62 Improvements**

A. The Board reviewed proposals from Allied Building Contractors and Dobyys Builders, Inc. An inspection determined that the septic system is adequate and operating normally. This item will be tabled to the February meeting, as corrections need to be made on the bids to reflect the correct property owner, and to show costs using prevailing wage, as required.

**10. BOARD AND STAFF MEMBER REPORTS:**



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- A. Director Biggs informed the Board that Yuba County public works stated they will spray for vegetation control on Loma Rica Road from Highway 20 to Fruitland Road, and on Marysville Road to Willow Glen. While this work will be done by an outside contractor, the County is working to be able to do vegetation control in house.
- B. Director Biggs reported the next JPA meeting would be held March 26, 2025 at 7pm at the Loma Rica Bi-Agency station at 11485 Loma Rica Road, Loma Rica.

**MEETING ADJOURNED 8:02 pm**

Respectfully submitted  
Kim Biggs – Vice Chair