



LOMA RICA/BROWNS VALLEY

COMMUNITY SERVICES DISTRICT

11485 Loma Rica Rd
Marysville, CA. 95901
530-741.0755
www.lrbvfire.org
lrbvcsd@lrbvfire.org

MINUTES FEBRUARY 17, 2025

1. MEETING CALL TO ORDER (7:02 PM):

Present: Biggs, High, Kattuah, Yarborough (Director-Elect, but has not completed oath of office so must abstain on all votes) Absent: Kinkle

2. PUBLIC COMMUNICATION: One member of the public was in attendance.

3. APPROVE MINUTES:

January 20, 2025 Regular Meeting: Motion by High to Approve the Minutes; Second by Biggs

Biggs, High, Kattuah—AYE

Abstain: Yarborough Absent: Kinkle

Motion carried

4. ACCOUNTING:

A. Finances: GM Shields explained that Yuba County changed to a new software system July 1, 2024, but to date cannot generate reports for special districts; therefore, budget line item 4100 Current Secured Taxes shows no income for the benefit assessments collected by Yuba County; however, the District did receive \$327405.27 from CalFire for equipment rental during the Fiscal Year 2024-2025 fire season.

B. Warrants: no discussion

5. CHIEF'S REPORT (Chief Landon Haack):

A. Cal Fire is searching for a new Battalion Chief for our District, to partner with Chief Entz. Interviews are scheduled for Wednesday, February 19th.

B. Per Governor Newsom's Executive Order, Cal Fire has hired back the firefighters who were laid off at the end of fire season (December 15th). This brought 57 personnel to the NEU unit.

6. GENERAL MANAGER'S REPORT:

A. GM Shields informed the Board that per recent Brown Act training, the board packet must be distributed to the public at the same time it is distributed to board members. Since the posting to the website is done by a contracted company that charges for their services, the packets will now be distributed at the time of the meetings.

B. The BME engine is 60% complete, but still no estimated time of completion has been announced.

C. GM Shields will take advantage of free training offered for MS Excel.

7. VOLUNTEER'S REPORT: NONE

8. DIRECT ASSESSMENT AD HOC COMMITTEE:

A. Updated timeline: The full engineer's report will be presented to the ad hoc committee next Friday, February 28th, and then sent to the District's legal counsel for review. Bartle Wells stated a public workshop would be optional, but a townhall type meeting will be held in April, and ballots mailed out afterward.

9. DISCUSS AND APPROVE: Terminating Agreement with Atlas Accounting (formerly Crippen & Associates) for accounting services effective immediately.

A. Motion by High to terminate agreement with Atlas Accounting, effective immediately; Second by Biggs

Biggs, High, Kattuah – AYE

Abstain: Yarborough Absent: Kinkle

Motion carried

10. DISCUSS AND APPROVE: Station 62 Improvements

A. Captain Damon informed the board via telephone that of the three contractors initially contacted, only two responded with bid proposals, and one of those is not interested in the project if it falls under public works guidelines. Need to clarify if that is the case.



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11. DISCUSS AND APPROVE: Purchase of new office computer

- A. Motion by High to approve the purchase of a new computer for the district office not to exceed \$2,000; Second by Biggs
Biggs, High, Kattuah – AYE Abstain: Yarborough Absent: Kinkle
Motion carried

12. BOARD AND STAFF MEMBER REPORTS:

- A. Captain Damon recommended the Board draft and adopt a fire safety ordinance and fee schedule for inspections of businesses within the District.
B. Director Biggs reported the next JPA meeting would be held March 26, 2025 at 7pm at the Loma Rica Bi-Agency station at 11485 Loma Rica Road, Loma Rica.

MEETING ADJOURNED 8:35 PM

Respectfully submitted
Kim Biggs – Vice Chair