



LOMA RICA/BROWNS VALLEY

COMMUNITY SERVICES DISTRICT

11485 Loma Rica Rd
Marysville, CA. 95901
530-741.0755
www.lrbvfire.org
lrbvcsd@lrbvfire.org

MINUTES MARCH 17, 2025

1. MEETING CALL TO ORDER (7:00 PM):

Present: Biggs, High, Kattuah, Yarborough

Absent: Kinkle

2. PUBLIC COMMUNICATION: None

3. APPROVE MINUTES:

February 17, 2025 Regular Meeting: Motion by Yarborough to Approve the Minutes;

Second by High

Biggs, High, Kattuah, Yarborough—AYE

Absent: Kinkle

Motion carried

4. ACCOUNTING:

- A. Finances: GM Shields explained that Yuba County changed to a new software system July 1, 2024, but to date cannot generate reports for special districts; therefore, budget line item 4100 Current Secured Taxes shows no income for the benefit assessments collected by Yuba County

- B. Warrants: no discussion

5. CHIEF'S REPORT (Chief Landon Haack):

- A. DC Haack introduced Brian Skehan, the new Battalion Chief hired to partner with Chief Entz. Chief Skehan will officially start in the unit March 24, 2025. A third Battalion Chief will be hired so that all shifts are covered.

- B. The Amador Contract period will end March 24, 2025.

6. GENERAL MANAGER'S REPORT:

- A. GM Shields stated the new computer has been purchased for the District, but has not yet been set up.

- B. GM Shields and Chief Haack will research volunteer payments to determine if CalFire can pay the volunteers directly.

7. VOLUNTEER'S REPORT: (Leno Mota)

- A. The volunteers participated in the Bok Kai parade

- B. GM Shields will process the entry for the Red Suspenders Day Parade in Gridley, which will be held May 17, 2025, with the parade starting at 11 am

8. DIRECT ASSESSMENT AD HOC COMMITTEE:

- A. Updated timeline: Bartle Wells recommended that the District not hold a townhall meeting prior to the public hearing and vote for the proposed fire assessment. Director Biggs opposed this recommendation.

- B. The Proposed 2025 Fire Suppression Assessment – Notice and Ballot document was reviewed. The vote deadline and public hearing will be June 16, 2025. GM Shields to forward the document to legal counsel for review. It must be mailed out at least 45 days before the June 16th public hearing.

- C. The District must purchase a locked ballot box

- D. If passed, GM Shields must provide the data to the Yuba county tax collector the first week of August for the assessment to be collected with 2025-2026 property taxes

9. APPROVE: Resignation of Director Leslie Kinkle

- A. Motion by Yarborough to accept the resignation of Director Kinkle; Second by High Biggs, High, Kattuah, Yarborough – AYE Absent: Kinkle
Motion carried

10. APPROVE: Filling of Board Vacancy

- A. Motion by High to approve posting of the Board vacancy; Second by Yarborough Biggs, High, Kattuah, Yarborough – AYE Absent: Kinkle

- B. Motion carried



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11. DISCUSS AND APPROVE: Station 62 Repair and Upgrade

- A. In the Chief's Report, DC Haack informed the Board that CalFire is currently leary of entering new lease agreements and the Board should not move forward with improvements based on the assumption the Station 62 office would be leased by CalFire. The main CalFire law enforcement unit for the area will remain in Grass Valley.
- B. Captain Damon recommended the office and bathroom repairs and upgrades be completed first.
- C. Tabled for April meeting as it still is not clear if the project falls under prevailing wage requirements.

12. BOARD AND STAFF MEMBER REPORTS:

- A. Director Biggs reported the next JPA meeting would be held March 26, 2025 at 7pm at the Loma Rica Bi-Agency station at 11485 Loma Rica Road, Loma Rica.

MEETING ADJOURNED 8:25 PM

Respectfully submitted
Kim Biggs – Vice Chair