



LOMA RICA/BROWNS VALLEY

COMMUNITY SERVICES DISTRICT

11485 Loma Rica Rd
Marysville, CA. 95901
530-741.0755
www.lrbvfire.org
lrbvcsd@lrbvfire.org

MINUTES APRIL 21, 2025

1. MEETING CALL TO ORDER (7:01 PM):

Present: Biggs, High, Kattuah, Yarborough (one open board seat)

2. PUBLIC COMMUNICATION: None

3. APPROVE MINUTES:

March 17, 2025 Regular Meeting: Motion by High to Approve the Minutes; Second by Yarborough
Biggs, High, Kattuah, Yarborough—AYE
Motion carried

4. §54957.7 DISTRICT DIRECTOR INTERIM POSITION—CLOSED SESSION

- A. Chair Kattuah closed the session at 7:04pm
- B. Chair Kattuah reopened the session at 7:09pm and announced Mike McGahan was appointed to the interim Director position.

5. ACCOUNTING:

- A. Finances: GM Shields explained that Yuba County changed to a new software system July 1, 2024, but to date cannot generate reports for special districts; therefore, budget line item 4100 Current Secured Taxes shows no income for the benefit assessments collected by Yuba County
- B. Warrants: no discussion

6. CHIEF'S REPORT (Chief Brian Skehan):

- A. Chief Skehan reported the unit is a peak staffing, with a third dozer to come in June. The aircraft usually stationed at Grass Valley are still undergoing maintenance—aircraft are available from McClellan in the interim.
- B. The new BME engine has been delivered and inspected by the mechanic at Marysville FD. The few warranty issues were forwarded to the manufacturer.

7. GENERAL MANAGER'S REPORT:

- A. GM Shields is on vacation. Chair Kattuah reported an additional payment for equipment rental was received from CalFire and deposited into the District's account.
- B. Chair Kattuah informed the rest of the Board that the Yuba County Auditor-Controller's Office has submitted a proposal to the Yuba County Board of Supervisors to increase the fees to special districts for special assessments from \$0.20 to \$0.30 per parcel, to be effective starting with the 2025-2026 tax year.
- C. There are two workshops being offered in May that GM Shields will attend: one is hosted by the Yuba Water Agency May 8th to cover Board Governance Training for Elected Officials in Yuba County. And on May 15th, the Yuba County will host a workshop on preparing and submitting direct assessments for collection with property taxes.

8. VOLUNTEER'S REPORT: None

9. DIRECT ASSESSMENT AD HOC COMMITTEE:

- A. The ad hoc committee met with Bartle Wells to clarify issues: they do recommend holding a community meeting.
- B. Legal council has reviewed the draft letter/ballot and made corrections as necessary.
- C. The ballots must be mailed out by May 1, 2025.
- D. The first community meeting will be held May 19, 2025 at 7pm at the Bi-Agency station (11485 Loma Rica Road, Loma Rica)



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- E. The lock box for the ballots has been purchased; Bartle Wells personnel will count the ballots
- F. The second community meeting will be held June 16, 2025 at 5pm. Ballots must be submitted by the end of the public comment period.

10. APPROVE: Outfitting new BME engine, not to exceed \$20,000

- A. Motion by Yarborough to approve outfitting the new BME engine with new equipment brackets and other equipment to meet CalFire specs; Second by High Biggs, High, Kattuah, Yarborough – AYE
Motion carried

11. DISCUSS AND APPROVE: Station 62 Repair and Upgrade

- A. Building interior repairs and upgrade have been tabled as a leak was discovered that needs to be repaired.
- B. Motion by Yarborough to accept the bid from Brownsville Sand & Gravel. Inc to create a turn around at Station 62 (remove the cobble from the edge of the pavement along dirt bank and pile on site; cut dirt bank from 6' to 10' back along east side of existing asphalt; relocate fire hydrant and add 6" of base rock for new paving and add new asphalt to new locations next to building; remove trees and pave approximately 500 square feet and replace cobble on slope) at a cost not to exceed \$29,500. Second by High Biggs, High, Kattuah, Yarborough
Motion carried

12. BOARD AND STAFF MEMBER REPORTS:

- A. Director Biggs informed the Board that a resident had asked if the clearance on Penny Way was adequate for fire apparatus to drive through, as the tree canopy brushes on trucks traveling this roadway. Chief Shehan to investigate and contact Yuba County Public Works, if necessary.
- B. Director Biggs reported the next JPA meeting would be held June 25, 2025 at 7pm at the Camptonville Volunteer Fire Dpartment station.

MEETING ADJOURNED 8:10 PM

Respectfully submitted
Kim Biggs – Vice Chair