

## APPROVED MINUTES APRIL 20, 2020

- **MEETING CALL TO ORDER:**
- **Present: Biggs, High, Kattuah, Yarborough     Absent: Kinkle**
  
- **PUBLIC COMMUNICATION: District 5 Supervisor Randy Fletcher addressed the board about a USDA community grant opportunity that could possibly be used by the JPA to purchase new repeaters, but due to the matching funds requirement for the grant (ranging from 30-70% TBD), the JPA would need the foothill fire districts to assist with funding. Supervisor Fletcher stated that the USDA grant application must be submitted by mid-June, and that there is a possibility the Yuba Water Agency could contribute up to \$20,000.**
- **Supervisor Fletcher also asked the District to inform him of any egress/evacuation routes in need of     attention for emergency traffic.**
  
- **APPROVE MINUTES:**
- **February 17, 2020 Regular Meeting: Motion to approve the Minutes as written High; Second: Yarborough**
- **Biggs, High, Kattuah, Yarborough—AYE;Kinkle--Absent**
- **Motion carried**
  
- **ACCOUNTING:**
- **Finances: Chair Kattuah stated the financials were just received from the accountancy firm today and the County green bar sheets have only been provided through February 29, 2020.**
- **Warrants: No discussion**
- 
  
- **CHIEF'S REPORT (DC Jim Mathias and BC Rob Bartsch):**
- **Chief Bartsch said they are preparing to order the equipment for swift water rescue**
- **Radio installation has been completed**
- **ISO meeting for the 5 year review was held telephonically due to COVID-19—should get updated information soon.**
- **Chief Mathias said CalFire has implemented a plan for COVID-19 so personnel are notified if there is a positive case at the scene**
- **Chief Mathias provided an alternative template for the Five Year Plan**
- 
  
- **VOLUNTEER'S REPORT (Leno Mota): No update**

- 
- **GENERAL MANAGER'S REPORT:**
- **Motion by High to accept the Shamrock proposal of \$200 per annum to host the District's new website and to use the second mock up provided; Second: Yarborough**
- **Biggs, High, Kattuah, Yarborough—AYE;Kinkle--Absent Motion carried**
- **Discuss volunteer pay when CalFire utilizes volunteers—per CalFire Chiefs, the District should establish a policy with a published rate—tabled for May meeting to obtain additional information.**
- 
- **FIVE YEAR PLAN—on hold**
- 
- **STATION #63 UPDATE:**
- **May 9<sup>th</sup> Open House canceled due to COVID-19**
- **Chair Kattuah stated the water tank is ready to be tested, and she will coordinate with Chief Bartsch and Brian Vallis of AEC Construction Mngt to schedule the test. Chair Kattuah will also request a copy of the compaction reports.**
- 
- **BOARD AND STAFF MEMBERS' REPORTS:**
- **Chief Mathias informed the Board that Chief Bartsch completes his one year probation next week—Congratulations Chief Bartsch!**
- **Director Biggs stated that the JPA is working to schedule a meeting in early May, due to the March meeting being canceled.**
- **Director Biggs informed the Board that the next JPA meeting will be held March 25<sup>th</sup> at 7pm at the Loma Rica bi-agency station.**
- 

**MEETING ADJOURNED 8:17pm**  
**Respectfully submitted**  
**Kim Biggs—Vice Chair**