



LOMA RICA/BROWNS VALLEY

COMMUNITY SERVICES DISTRICT

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MINUTES JUNE 4, 2025 SPECIAL MEETING

1. MEETING CALL TO ORDER (7:09 PM):

Present: Biggs, High, Kattuah, McGahan, Yarborough

2. PUBLIC COMMUNICATION: Terry Biladeau to discuss Agenda Item 5

3. APPROVE MINUTES:

April 21, 2025 Regular Meeting: Motion by High to Approve the Minutes; Second by McGahan
Biggs, High, Kattuah, McGahan, Yarborough—AYE
Motion carried

4. DISCUSS AND APPROVE: Draft Engineer's Report

- A. Motion by McGahan to approve the Draft Engineer's Report prepared by Bartle Wells Associates dated May 15, 2025; Second by High
Biggs, High, Kattuah, McGahan, Yarborough – AYE
Motion carried

5. DISCUSS AND APPROVE: Refund of previously assessed bare land

- A. District resident Terry Biladeau provided acceptable documentation showing the charges and payment of the LRBV CSD assessment of \$200 (the maximum 2005 assessment) on a parcel that does not have a structure, so never should have been assessed under the 2005 assessment rules. GM Shields to correct the District's master assessment list and contact Yuba County to have their records corrected, as well.
- B. Motion by High to refund Terry Biladeau for assessments charged in error not to exceed \$2,400; Second by Yarborough
Biggs, High, Kattuah, McGahan, Yarborough
Motion carried

6. BOARD AND STAFF MEMBER REPORTS:

- A. The Board thanked GM Shields for coming in on the Memorial Day holiday to return phone calls and emails from residents asking questions about the 2025 Fire Suppression Assessment ballots.
- B. Director Biggs informed the Board that the Foothill Lion's Club had asked for the District's assistance with National Night Out on August 5, 2025. Per Deborah Lee, the Lion's Club would like the District to have a demonstration on the correct way to use fire extinguishers. Donations of fire extinguishers were also requested to give away to NNO attendees. A raffle prize of an emergency medical kit was also requested. Chief Skehan is exploring funding opportunities to cover the cost of these items, including a possible sponsorship with Yuba Water Agency (their program currently has been fully utilized, however, the YWA is accepting new requests July 1st).
- C. Director Biggs reported the next JPA meeting would be held June 25, 2025 at 7pm at the Camptonville Volunteer Fire Department station.

MEETING ADJOURNED 7:32 PM

Respectfully submitted
Kim Biggs – Vice Chair